

## TAMIL NADU VETERINARY AND ANIMAL SCIENCES UNIVERSITY

**Details on number of posts, communal reservation, scale of pay and qualification as per the Regulations of the University for recruitment to the posts of Junior Assistant/ Typist/ Electrician Grade-II / Wireman Grade-II / Boilerman Grade-II/ Plumber /Assistant Draughtsman (Civil) and Draughting Officer Grade-III**

Sl. No.	Discipline	No. of Post	Communal Reservation (Regular vacancies including Backlog vacancies)
<b>I. (A) JUNIOR ASSISTANT: (30 Posts)</b>			
1.	Madras Veterinary College, Chennai-7.	1	MBC/DC-P (Backlog)
2.	Veterinary College and Research Institute, Namakkal.	2	BC(Other than BCM)-NP (W) ** GT-NP(W) **
3.	Avian Disease Laboratory, Thalaivasal.	1	MBC/DC -NP(Backlog)
4.	Mecheri Sheep Research Station, Pottaneri.	1	BC(Other than BCM)-NP
5.	Institute of Animal Nutrition, Kattupakkam.	1	BC(Other than BCM)-NP
6.	Post Graduate Research Institute in Animal Sciences, Kattupakkam.	2	ST-P * GT-P *
7.	Veterinary University Training and Research Centre, Dindigul.	1	SC-NP(W) **
8.	Veterinary University Training and Research Centre, Tiruppur.	1	MBC/DC-P *
9.	Veterinary College and Research Institute, Orathanadu.	11	BC(Other than BCM)-NP (2) GT-NP SC-NP MBC/DC-NP (W) ** BC(Other than BCM)-NP(W) ** GT-NP(Blind) BC(Other than BCM)- P * GT-NP (W) ** MBC/DC-NP SC-NP (Ex-servicemen)
10.	Veterinary College and Research Institute, Tirunelveli.	9	GT-NP SC (Arunthathiyars on preferential basis)****- NP MBC/DC-NP BC(Other than BCM)-NP (W) ** GT-P * BC(Other than BCM)-NP GT-NP(W) ** SC- P * MBC/DC-NP(W) **

Sl. No.	Discipline	No. of Post	Communal Reservation (Regular vacancies including Backlog vacancies)
<b>(B) TYPIST: (30 Posts)</b>			
11.	Vice-Chancellor Office, Madhavaram Milk Colony, Chennai-51.	1	BC(Other than BCM)-NP
12.	Registrar's Office, Madhavaram Milk Colony, Chennai-51.	2	MBC/DC-NP(W) ** (Backlog)
			GT-NP
13.	Finance Office, Madhavaram Milk Colony, Chennai-51.	2	SC-NP(W) **
			MBC/DC-P *
14.	Madras Veterinary College, Chennai-7,	8	MBC/DC-P (Backlog)
			SC-NP (Backlog)
			MBC/DC-NP(W)** (Backlog)
			BC(Muslim)-NP (Deaf)
			MBC/DC-NP(Ex-Servicemen) (Backlog)
			GT-NP
			BC(Other than BCM)-P *
			MBC/DC-NP (Backlog)
15.	Institute of Animal Nutrition, Kattupakkam.	2	MBC/DC-NP (Backlog)
			SC-NP-Ex-Servicemen (Backlog)
16.	Veterinary University Training and Research Centre, Nagapattinam.	1	GT-NP(W) **
17.	Veterinary University Training and Research Centre, Perambalur.	1	SC-NP
18.	Veterinary University Training and Research Centre, Ramanadhapuram.	1	MBC/DC-NP
19.	Veterinary University Training and Research Centre, Tiruvannamalai.	1	BC(Other than BCM)-NP-(W) **
20.	Veterinary College and Research Institute, Orathanadu.	7	SC (Arunthathiyars on preferential basis)****-NP (Backlog)
			MBC/DC-NP (Backlog)
			GT-P *
			SC-NP
			MBC/DC-NP (Ortho)
			BC(Other than BCM)-NP
			GT-NP
21.	Veterinary College and Research Institute, Tirunelveli.	4	BC(Other than BCM)-NP
			GT-NP
			SC-NP (W)**
			MBC/DC-NP-(W)**

Sl. No.	Discipline	No. of Post	Communal Reservation (Regular vacancies including Backlog vacancies)
<b>(C) ELECTRICIAN GRADE-II: ( 6 Posts)</b>			
22.	Estate Office, Madhavaram Milk Colony, Chennai-51.	1	MBC/DC-P *
23.	Madras Veterinary College, Chennai-7.	2	BC(Other than BCM)-P * GT-NP(W)** (DW)***
24.	Veterinary College and Research Institute, Orathanadu.	1	SC-NP(W)** (DW) ***
25.	Mecheri Sheep Research Station, Pottaner.i	1	MBC/DC-NP(W)**(DW) ***
26.	Veterinary College and Research Institute, Tirunelveli.	1	BC(Other than BCM)-NP-(W)**(DW) ***
<b>(D) WIREMAN GRADE-II: ( 5 Posts)</b>			
27.	Madras Veterinary College, Chennai-7.	3	SC (Arunthathiyars on preferential basis)**** - P * (W) ** (DW) *** MBC/DC-P * BC(Other than BCM)-P *
28.	University Research Farm, Madhavaram Milk Colony, Chennai-51.	1	GT-NP-(W) ** (DW) ***
29.	Poultry Research Station, Madhavaram Milk Colony, Chennai-51.	1	SC-NP-(W)** (DW) ***
<b>(E) BOILERMAN GRADE-II: (2 Posts)</b>			
30.	Madras Veterinary College, Chennai.	1	GT-P *
31.	Veterinary College and Research Institute, Namakkal.	1	SC (Arunthathiyars on preferential basis)****- P *(W) ** (DW)***
<b>(F) PLUMBER: (4 Posts)</b>			
32.	Madras Veterinary College, Chennai-7.	2	SC-NP-(W)**(DW)*** MBC/DC-NP (W)** (DW) ***
33.	Veterinary College and Research Institute, Tirunelveli.	1	BC(Other than BCM)-NP(W)**(DW)***
34.	University Research Farm, Madhavaram Milk Colony, Chennai-51.	1	GT-NP
<b>(G) ASSISTANT DRAUGHTSMAN (CIVIL): (1 Post)</b>			
35.	College of Food and Dairy Technology, Koduvalli, Chennai-52.	1	SC (Arunthathiyars on preferential basis)****- P *(W)**(DW)***
<b>(H) DRAUGHTING OFFICER GRADE-III: (1 Post)</b>			
36.	Estate Office, Madhavaram Milk Colony, Chennai-51.	1	GT-P *
<b>TOTAL</b>		<b>79</b>	
<i>GT - General Turn, SC - Scheduled Caste, BC - Backward Classes (other than Muslim), BCM - Backward Class Muslims, MBC/DC - Most Backward Classes and Denotified Communities.</i>			
<i>P-Priority, NP-Non Priority, W-Women and DW- Destitute Widow.</i>			
<b>Note:</b>	*	If suitable candidates are not available in the priority category, candidates from the non-priority categories will be considered.	
	**	If suitable women candidates are not available, men candidates will be considered.	
	***	If suitable and sufficient number of Destitute widow candidates in the turn allotted above are not available, women (Other than Destitute widow) candidates will be considered.	
	****	If suitable SC(Arunthathiyars on preferential basis) candidates are not available in the non Priority category, SC(Other than Arunthathiyar on preferential basis) candidates from the non priority category will be considered.	

**II. AGE LIMIT:** (Posts viz. Junior Assistant / Typist/ Electrician Grade-II / Wireman Grade-II / Boilerman Grade-II/ Plumber / Assistant Draughtsman (Civil) & Draughting Officer Grade-III as on **01.01.2015**)

OC - 30 Years, MBC/DC,BC & BC Muslims-32 Years, SC, SC(Arunthathiyas & ST- 35 Years

**III. QUALIFICATION:**

**A) JUNIOR ASSISTANT:**

- 1) Pass in P.U.C./ H.Sc. or any other qualifications recognised equivalent thereto. **Preference will be given to degree holders. \***
- 2) "Certificate course in Computer on office Automation" awarded by the Directorate of Technical Education.

**Note-1:** "Candidates who do not possess the said qualification awarded by Technical Education Department may also be sponsored. If selected, they should acquire such qualification within the period of their probation.

**Note-2:** Those who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission/ All India Council for Technical Education / Directorate of Technical Education or an equivalent body are exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

**Note:** The employees who possess a Diploma /UG /PG degrees through Open University System after passing the S.S.L.C (10<sup>th</sup>Std) and H.Sc., Examinations / basic Degree alone will be considered as possessing a UG/PG degree, as per G.O.Ms.No.107, P & AR (M)Dept., dated 18.08.2009 communicated in this office Endt.No.19965/R.2/2009, dated 23.09.2009.

**B) TYPIST-** (Amended vide this office U.S.O.No. 60195/ RI/2010 and D.Dis.No.1881/R./ 2010, dated 29.3.2010)

- 1) Minimum General Educational qualification. **Preference will be given to degree holders.**
- 2) a) Typewriting English Higher and Typewriting Tamil Higher (or)  
b) Typewriting English Lower and Typewriting Tamil Higher (or)  
c) Typewriting English Higher and Typewriting Tamil Lower.

**Explanation:** Item (b) will be recruited if item (a) is not available and item(c) will be recruited if item (a) and (b) are not available.

- 3) "Certificate course in Computer on office Automation" awarded by the Directorate of Technical Education.

**Note-1:** "Candidates who do not possess the said qualification awarded by Technical Education Department may also be sponsored. If selected, they should acquire such qualification within the period of their probation.

**Note-2:** Those who possess Degree or Diploma in Computer Science or Computer Engineering as one of the subjects approved by the University Grants Commission / All India Council for Technical Education / Directorate of Technical Education or an equivalent body are exempted from passing the "Certificate Course in Computer on Office Automation" conducted by the Directorate of Technical Education.

**Note:** The employees who possess a Diploma/UG/PG degrees through Open University System after passing the S.S.L.C (10<sup>th</sup>Std) and H.Sc., Examinations / basic Degree alone will be considered as possessing a UG/PG degree, as per G.O.Ms.No.107, P & AR (M)Dept., dated 18.08.2009 communicated in this office Endt.No.19965/R.2/2009, dated 23.09.2009.

**C) ELECTRICIAN GRADE-II:**

1. Must have ability to read and write the regional language.
2. ITI certificate in the concerned trade
3. Must have previous experience in any electrical undertaking or engineering firm for a period of 3 years.
4. Must have a thorough knowledge of all electrical appliances with special reference to motor testing, battery repairing, armature winding, attending to the installations like electric motors giving connections to motors and starters, etc.

**(Preference will be given to persons holding certificates in electrical engineering issued by private institutes like Chengalvaraya Technical Institute & Government I.T.I., etc.)**

**D) WIREMAN GRADE-II:**

- 1) Must have ability to read and write the regional language.
- 2) ITI certificate in the concerned trade
- 3) Must have previous experience as a Wireman in any Engineering workshop or firm for a period of not less than 3 years.
- 4) Must have practical knowledge:
  - (a) Maintenance work of low tension
  - (b) Distributive power line
  - (c) Transformer
  - (d) House wiring, etc.
- 5) Must be able to attend to minor repairs of electrical equipment.

**E) BOILERMAN GRADE-II**

- 1) *Pass in S.S.L.C. or equivalent examination.*
- 2) Should possess IIIrd Grade Certificate issued by Chief Inspector of Boiler.
- 3) Two years experience in maintenance and operation of electrically operated or oil fired boilers and water treatment plants.

**F) PLUMBER:**

- 1) Working knowledge of the regional language with ability to read and write.
- 2) Must have an experience of not less than 3 years in the respective field or a Certificate in the appropriate trade issued by the I.T.I.

**G) ASSISTANT DRAUGHTSMAN (CIVIL):**

- 1) Certificate Course in Draughtsman-ship (or)
- 2) Diploma in Civil Engineering with Machine hand drawing as major subjects.

**H) DRAUGHTING OFFICER GRADE-III:**

- 1) A Pass in the special examination for Group certificate in building drawing which has been prescribed for draughtsman in the Govt. technical examination (or)
- 2) A pass in the D.C.E. diploma examination conducted by the State Board of technical Education & Training, Tamil Nadu (or)
- 3) A certificate granted by the I.T.I. Govt. of Tamil Nadu for the completion of the course of Industrial Training in the trade Draughtsman (Civil) (or)
- 4) The Diploma awarded in Draughtsman (Civil) trade by the Director General Resettlement and Employment (now Director General of Employment and Training) Government of India (or)
- 5) The National Trade Certificate in Draughtsman (Civil trade) awarded by the National Council for Training Vocational Trades, Government of India.

**III. SCALE OF PAY:**

A) JUNIOR ASSISTANT	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
B) TYPIST	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1 with special pay as prescribed for Tamil Nadu Government Employees.
C) ELECTRICIAN GRADE-II	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
D) WIREMAN GRADE-II	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
E) BOILERMAN GRADE-II	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
F) PLUMBER	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
G) ASSISTANT DRAUGHTSMAN(CIVIL)	Rs.5200-20200 with Grade Pay of Rs.2400/- in pay band-1
H) DRAUGHTING OFFICER GRADE-III	Rs.9300-34800 with Grade Pay of Rs.4200/- in pay band 2

## **INSTRUCTIONS TO CANDIDATES AND TERMS AND CONDITIONS OF APPOINTMENT**

### **INSTRUCTIONS:**

1. A Separate application with separate Registration fee is required for each Rotation / Post.
2. The application form for submission shall be filled in, complete in all respects, giving correct information. Defective and incomplete applications and those with wrong or false information will be rejected.
3. The application form dully filled in along with a crossed Demand Draft for Rs.500/- and in the case of SC/ST Rs.250/- drawn in favour of the Finance Officer, Tamil Nadu Veterinary and Animal Sciences University, Chennai should be sent so as to reach the Registrar of the University before the prescribed time and date. Application without the Demand Draft will be rejected.
4. Persons who are already working in State or Central Government or any other organization should send their applications through proper channel / employer. Any delay in sending the application through proper channel / employer is not the responsibility of this University. Advance copies of the applications reaching the Registrar, Tamil Nadu Veterinary and Animal Sciences University, Madhavaram Milk Colony, Chennai-600 051, within the prescribed time limit will be entertained. However, in such cases the candidates called for interview must produce no objection certificate or original application duly forwarded by the competent authority, failing which he / she will not be allowed to attend the interview.
5. School Mark Sheets, Degree / Diploma Certificates, testimonials and any other proof should be brought in original only at the time of interview. However, photocopies should be enclosed along with application.
6. Applications should reach the office of the Registrar, Tamil Nadu Veterinary and Animal Sciences University, Madhavaram Milk Colony, Chennai-600 051, before the due date and time. Applications received after the due date shall stand rejected automatically. It is the responsibility of the candidates to ensure that their application reaches before the last date.
7. Eligible candidates will be informed about the date, time and place of Written / Skill test and interview through intimation. However, University does not take any responsibility for non-receipt or delayed receipt of the intimation by the candidates.
8. Proof for every claim should be enclosed in along with the application.

### **TERMS AND CONDITIONS**

1. Candidates must be Indian Nationals.
2. Candidates who satisfy the conditions prescribed to the satisfaction of the University authorities should appear before the University Staff Selection Committee for Written / Skill test and interview at their own cost when called for.

3. Candidates may be called for Written / Skill test and interview as per the list prepared by the Screening Committee appointed for the purpose and approved by the Vice-Chancellor. The summoning of the candidate for Written / Skill test and interview merely indicates that it is felt that he/she with others may be suitable for the post and conveys no assurance whatsoever that he/she will be recommended or selected or his/ her conditions specified in the application will be accepted.
4. It will be open to the University not to fill up any of the posts now advertised.
5. The University reserves the right to fill up larger number of posts than the number advertised.
6. Any attempt by the candidates, either directly or indirectly to influence the Selection Committee or other authorities of the University will disqualify the candidate for the post.
7. The service conditions and other terms of appointment in the University are governed by the ASRR of the Tamil Nadu Veterinary and Animal Sciences University.
8. Candidates selected for the posts shall be liable for transfer to any other post in that category within the jurisdiction of the University.
9. Selection of candidates already in employment will be subject to the employer's agreement to relieve them.
10. The age of retirement is fifty eight years.